

D'Amore Healthcare
Behavioral Health Technician Job Description

Job Title: Behavioral Health Technician

Reports To: Program Director

Department: Clinical

Essential Duties and Responsibilities

- Oversight of environment of care, treatment schedule and logistics related to any outside appointments.
- Inventory supplies and communicate needs to Program Director via Supply Order Sheet.
- Assist clients with chores (must be complete by 8:00A). The house must be “tour ready” at all times.
- Round and record every 30 minutes. Surveillance monitoring does not constitute a clinical round.
- Record one communication log entry in respective EHR for each client.
- Ensure clients follow the Program Guidelines.
- Store / lock all medications, observe clients self administer medication at posted times, record related information in the respective EHR.
- Ensure HIPPA compliance in every aspect of Facility operations and client care.
- Maintain the integrity of the grounds and any property of D'Amore Healthcare.
- Respond immediately to crises, collaborating with Program Manager and Treatment Team.
- Deliberate communication with professional boundaries
- Conduct oneself according to the D'Amore Healthcare values: warmth, discovery, connection, accountability, transparency.
- Understand and diligently act upon the D'Amore Healthcare Good Neighbor Policy



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Qualifications

- Crisis intervention and de-escalation.
- Oversight of environment of care.
- (1) year of full-time experience, or its part-time equivalent, working in a program serving persons with mental disabilities. Such experience must be in the direct provision of services to clients.
- Graduation from high school or possession of a GED.
- Experience working in crisis setting with individuals and families.
- Ability to work flexible hours.
- Ability to think globally, solve problems and have good decision-making skills, including critical thinking skills.
- Experience in program development and implementation, group facilitation and documentation.
- Ability to work in and adapt to the culture of D'Amore, maintaining Policy and Procedure, as well as ACA Code of Ethics.
- Understanding D'Amore Healthcare Mission, Vision, and Values.
- Ensure HIPPA compliance and confidentiality in every aspect of Facility operations and client care.
- Respond immediately to crises, including lapse or relapse, ACA, collaborating with the Clinical Director and Treatment Team.
- Deliberate communication with professional boundaries.
- Conduct oneself according to the D'Amore Healthcare values: warmth, discovery, connection, accountability, transparency.

Other duties may be assigned as needs arise.

I have read and received this job description.

Staff Printed Name

Date

Staff Signature

